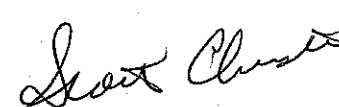


**MEMO**

DATE: November 2, 2009

SUBJECT: PENNDOT Certified Concrete Technician Program
2009-2010 Schedule of Certification Classes

TO: All District Executives

FROM: R. Scott Christie, P.E., 
Deputy Secretary for Highway Administration

The Bureau of Construction and Materials (BOCM) is pleased to announce that the schedule for the PennDOT Certified Concrete Technician Certification classes has been established and posted on the Northeast Center of Excellence for Pavement Technology (NECEPT) website at www.superpave.psu.edu. The schedule of classes, registration forms, and directions to participants may be found on the website. Courses will be held during the early months of 2010.

There has been an administrative change to the program for 2009-2010 classes. The ten (10) calendar day black-out for registration has been changed to ten (10) business days. This black-out period is specific to each offering of the course to facilitate course preparation and timely distribution of necessary materials to registrants. Applications must be received by NECEPT prior to the start of the specified black-out period to be accepted and processed. The attendance fee remains \$60 per student.

The 2009-2010 Schedule of Classes and an updated registration form are attached for your convenience. Any consultant or contractor with forty (40) students who is willing to host a session of the course may request additional courses by contacting Joseph S. Robinson, P.E.

Any questions concerning the Concrete Technician Program or the registration process may be referred to Joseph S. Robinson, P.E., at 717-787-4794.

PENNDOT Certified Concrete Technician Program and 2009-2010
Schedule of Certification Classes
October 30, 2009
Page 2

Attachments
4240/JSR

cc: Stephen J. Grimme, P.E.
Christine Reilly
Gavin E. Gray
Highway Administration Bureau Directors
Danielle Spila, Policy Director
A.D.E.s-Construction
District Material Engineers
BOCM Division Chiefs
QA Team Leaders
Peggy Blanch

Robert Latham, APC
Andrew Hilt, ACEC/PA
J.M. Koss, Constructors Association of Western Pennsylvania
Peter Vlahos, PACA
J.M. Becker, P.E., ACPA
D. Cough, FHWA
Mansour Solaimanian, P.E., NECEPT



**PENNDOT
CONCRETE FIELD TESTING TECHNICIAN
CERTIFICATION PROGRAM
2009-2010 SCHEDULE**

District	Location	1st Course/ID	2 nd Course/ID	Capacity
1	255 Elm St., Oil City, PA 16301	1/28/10 1009	3/25/10 1018	50
2	1924 Daisy St., Clearfield, PA 16830	3/30/10 1019	4/13/10 1013	35
3	715 Jordan Ave. Montoursville, PA 17754	1/13/10 1002	2/18/10 1013	32
4	55 Keystone Industrial Park Dunmore, PA 18512	1/19/10 1003	3/16/10 1016	35
5	1002 Hamilton Blvd. Allentown, PA 18101	1/26/10 1005	3/9/10 1015	35
6	7000 Geerdes Blvd. King of Prussia, PA 19406	1/20/10 1004	2/17/10 1012	35
8	81 Lab Lane, Harrisburg, PA 17103	1/27/10 1008	2/24/10 1014	40
9	1620 N. Juniata St. Hollidaysburg, PA 16648	1/28/10 1010	4/1/10 1021	80
10	2550 Oakland Ave. Indiana, PA 15701	1/26/10 1006	3/30/10 1020	35
11	1 Veterans Way, Carnegie, PA 15106	1/26/10 1007	3/23/10 1017	50
12	PSU-Fayette, Eberly Bldg. 1 University Dr. Uniontown, PA 15401	1/28/10 1011	4/1/10 1022	55

❖ A **completed** 2009-2010 application form with payment must be submitted by mail or online by visiting www.superpave.psu.edu for each applicant. Any application that is submitted without payment will be returned. **ALL APPLICATIONS MUST BE RECEIVED NO LATER THAN 10 BUSINESS DAYS BEFORE THE COURSE DATE! NO EXCEPTIONS!**

❖ If you register online, you must pay online. If you register by mail then a check or money order must accompany the application. You may not register online and then submit a check or vice versa.

❖ Each applicant will receive course confirmation via e-mail. Therefore, it is imperative that at least one valid e-mail address is listed on the application.

❖ Applicants must arrange and pay for their own overnight accommodations if necessary.

❖ PennDOT & NECEPT reserve the right to reschedule or cancel courses. Applicants will be notified by e-mail or phone. If time permits, the information will also be posted on our website at www.superpave.psu.edu.

❖ PennDOT & NECEPT also reserve the right to hold additional courses.



**PENNDOT
CERTIFIED CONCRETE FIELD TESTING TECHNICIAN
2009/2010 APPLICATION FORM**

Have you ever been issued a NECEPT Concrete, Bituminous, or Aggregate card before? Yes ___ No ___

If you answered yes, enter your NECEPT ID number here: _____

If you do not know your NECEPT number, please call NECEPT immediately at (814) 863-1293.

Are you applying as a (choose one) New Applicant: _____ Recertification: _____

If you chose New Applicant you MUST:

- 1) be ACI Certified as a Concrete Field Testing Technician (Provide ACI ID# _____). Attach a copy of ACI ID, or ACI Certificate, or a screen shot of the applicant's certification information from ACI website.
- 2) have PennDOT "Concrete Technician in Training" status or at least 2 construction seasons of experience as a Concrete Field Technician.

If you chose Recertification, please enter your current Concrete Technician ID Number here: _____

REFER TO PENNDOT PUB. 536 FOR REQUIREMENTS FOR INITIAL CERTIFICATION & RECERTIFICATION APPLICATION CATEGORIES

	<u>FEE</u>
_____ TECHNICIAN IN TRAINING (To be submitted directly to and retained by PENNDOT District Office)	N/A
CONCRETE FIELD TESTING TECHNICIAN 1 st choice: Course Date/Location: _____	\$60.00
2 nd Choice: Course Date/Location _____	

New Applicant _____ Recertification _____ Current date of expiration: _____

Applicant Name (as it will appear on your card): _____

You must enter at least one e-mail address to receive your confirmation letter:

1. _____ 2. _____

Affiliation: PENNDOT (District) _____ Industry _____ Consultant _____ Other (please specify) _____

Company/Agency _____ Job Title _____

Home Address _____ City _____ State _____ Zip _____

Daytime Phone _____ Home Phone _____ FAX number _____

Work Experience (Not required for Re-Certification applicants). If insufficient space below, attach separate sheets

Does the applicant have at least 2 years of experience as a Concrete Field Testing Technician? Yes ___ No ___

Does the applicant have the status of PENNDOT Concrete Technician-In-Training? Yes ___ No ___

Start Date	End Date	Work Performed (List Projects/Total Hours/Location/Supervisor)

If additional space is needed please use the back of this application.

Before you mail this application:

- ☉ Are all fields answered? Incomplete applications will not be processed.
- ☉ Did you enclose payment?
- ☉ Are all necessary documents enclosed?



PENNDOT
CERTIFIED CONCRETE FIELD TESTING TECHNICIAN
2009/2010 APPLICATION FORM

Registration can be done using this form, OR on-line at superpave.psu.edu.

Fill in or attach information as indicated. Please note that PennDOT signatures are no longer required. You do still need to attach proof of ACI certification if this is your initial Concrete Certification.

Submit by mail a separate copy of this form for each applicant for each certification or course to NECEPT at the address below. **Credit card payments are accepted only if paid on-line (i.e. through on-line registration).** If you choose to send this "long-hand" application you must include payment by check or money order. (**Note:** All PennDOT applications will automatically bill directly to the listed district unless payment is enclosed.)

The applicant can attend the course after a confirmation of payment and registration is received from NECEPT. All confirmation letters will be sent via e-mail. Therefore, it is imperative that an e-mail address is listed.

Registration will be accepted up to 10 business days prior to the course date. PennDOT reserves the right to reschedule and/or cancel under-enrolled courses. Applicant has the option to cancel prior to course date. Registration fees will be refunded less a \$15.00 processing fee. Refunds for emergency circumstances will be considered by case. Applicant should allow 3-5 weeks after taking the course and exam to receive their certification card.

Falsification of information on this form may jeopardize your certification status.

NECEPT mailing address:

Penn State/Larson Transportation Institute
NECEPT/PENNDOT Concrete Technician Certification Program
201 Transportation Research Building
University Park, PA 16802

Checks and money orders should be made payable to: The Pennsylvania State University

If you have questions concerning your current certification or our courses please call NECEPT Administrative Support Staff person at (814) 863-1293.